



Resolve Reporting Collaborative Editor Job Description

July 2019

The Role

The successful candidate will steward the work of the Resolve Reporting Collaborative through excellence in editorial leadership. You will be the point person at the helm of the reporting project(s) undertaken by the Collaborative as well as the person to maintain relationships among the Reporting Collaborative newsroom representatives in service of our larger mission to use the RRC space as a place for professional development and relationship building among the group. You will guide the narrative arc of the reporting project(s) undertaken by partners; initiate, lead and execute sub-series within the project; suggest story ideas; work closely with Resolve's Data and Impact editor to ensure that we are tracking our progress appropriately and also utilizing the best data sets for our reporting; work closely with Resolve's Community Engagement editor to ensure that our reporting is community responsive and also having real meaning and impact in people's lives. You will work with the executive directors to strategize for the best and most sustainable future for the Reporting Collaborative and contribute to funding proposals, grant reporting, and other fundraising efforts on an ad-hoc/as-necessary basis.

What You'll Do

- Provide editorial leadership for the Resolve Reporting Collaborative
- Meet regularly with newsroom editors and partners, and independent journalists
- Sustain community relationships that link to the Collaborative's reporting
- Strategize the RRC's growth and development as Resolve's flag-ship initiative
- Be a constant source of story and event ideas
- Ensure that there is an engagement strategy tied to the reporting of the Collaborative and along with the Community Editor, work to help execute that
- Represent the work of Resolve on a national/international stage as it pertains to collaborative and solutions oriented journalism
- Manage Impact tracking of the Collaborative's work

Who You Are

- You are a proactive self-starter, creative-thinker, a good listener
- You are a mid-to-late career journalist with strong interpersonal skills
- You understand that strong relationships are at the core of success in this role
- You are able to navigate the often challenging inner-workings of local newsrooms with grace and efficacy
- You are able to motivate and inspire people who do not report to you directly.
- You are a quick learner, kind, outgoing, and able to build and maintain relationships with uncommon partners.
- You are highly organized and have solid time management skills.
- You carry a passion for equitable and collaborative news production and for solutions journalism
- You work well independently but enjoy being a part of a team.
- You're excited to be involved in the development of a startup organization that is locally-rooted and nationally-relevant.
- Fluency in Spanish or another language is a plus.
- Prior experience with community organizing, facilitation, and/or conflict mediation is a plus

This position is 40 hours/week, with occasional evening/weekend commitments. The successful candidate will reside in Philadelphia and will be present in Resolve Philadelphia's office in Center City at least two days a week, with the option of working remotely for the rest. Full benefits and unlimited Paid Time Off. The salary range for this position is \$70,000 to \$80,000 and the ideal candidate will start in late September 2019. Interested applicants: Please send cover letter and resume to jean@resolvephilly.org.